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“Secure Exchange Website” Request Form

Check One:

Customer Vendor

Company Name:

Address:

City:

State:

Postal Code:

Country:

Phone:

Access Request for Which Directory

Burny: AMC: Other: _____ (Enter Name of Folder)

Individuals Requiring Access (3 Maximum)

Name: U.S. Person: Yes No Email:

Name: U.S. Person: Yes No Email:

Name: U.S. Person: Yes No Email:

Please State Reason Access Is Required

Requested By:

Date:

To Be Completed By Trade Compliance

The requested company has been vetted and cleared: Yes No

The requested company individual users has been vetted and cleared: Yes No

Trade Compliance Signature: _____

IT Department Signature: _____

NOTICE: INFORMATION AND DATA ON THE SECURE EXCHANGE WEBSITE IS SUBJECT TO THE U.S. EXPORT ADMINISTRATION REGULATIONS.